

**THE CHALLENGES OF
ADULT VICTIM SEXUAL
ASSAULT CASES:**

*Materials for
New Judges*

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*A project of Legal Momentum in cooperation with the National Association of Women Judges

The National Judicial Education Program*

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This project was supported by Grant No. 2008-TA-AX-K051, awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.

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**The Challenges of Adult Victim Sexual Assault Cases:
Materials for New Judges
FACULTY MANUAL**

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Overview

Before new judges preside in an adult victim sexual assault case or a case of co-occurring domestic violence and sexual abuse, they should know that these cases present unique challenges, and that there are resources to assist judges in meeting them. New Judges Orientation programs are often filled with administrative, procedural and substantive information. This is not the time to present a full-scale program about adult victim sexual assault cases. It is the time to alert new judges to the challenges and resources.

Given the time constraints on New Judges Orientation programming, the time frame for this module is designed to be completely flexible. The key points are to:

- Alert judges to the fact that adult victim sexual assault cases present unique challenges
- Distribute the *Challenges of Adult Victim Sexual Assault Cases* Resources CD
- Distribute hard copy of the Annotated Table of Contents from the Resources CD
- Distribute the first item on the CD, *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*

Distributing these last two items in hard copy enables the judges to immediately see what the challenges and resources are.

Time Frames and PowerPoint Presentations: This module includes two sets of PowerPoint presentations with suggested commentary, one to be used if you have only a very brief time for this topic, and one to be used in whole or part if you have more time.

Resources CD: A key part of this New Judges module is assuring new judges that there are resources to assist them. These resources are provided in full on the Resources CD provided with this module. The Resources CD is not just a bibliography. It contains an Annotated Table of Contents and the full text of each item listed, hyperlinked to the Table of Contents.

Learning Objectives

As a result of this module, participants will:

- Know that adult victim sexual assault cases pose unique challenges
- Be able to access resources to assist them in meeting these challenges

Components of this Module

In addition to this Faculty Manual, components of this module are:

- Sample agendas
- Two sets of PowerPoint slides with Suggested Commentary
- A Resources CD titled *The Challenges of Adult Victim Sexual Assault Cases*, containing the complete text of extensive materials about the challenges of adult victim sexual assault cases
- Binder Cover and CD Label Graphics
- A handout of the Annotated Table of Contents for the Resources CD
- A handout from the Resources CD titled *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*

Suggested Uses for this Module

This module is intended for use in orientation programs for new judges in criminal court or domestic violence assignments.

Planning the Program

Judges and judicial educators wishing to present or integrate this *Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges* module into other judicial education programs should plan as follows:

- Determine who the judicial faculty will be (see below)
- Determine how much time you will have
- Determine which version of the PowerPoint presentations you will use, and if the long version, which of those slides
- Burn copies of the Resources CD for as many judges as will be attending the program
- Make photocopies of the Annotated Table of Contents from the Resources CD as a handout for each judge so they can see what is on the Resources CD in advance of using it
- Make photocopies of *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case* as a handout for each judge

- If you present a long version of the PowerPoint presentation, print the slides you decide to use in black and white, three slides to a page, with lines for note-taking as a hardcopy handout

Short and Long Versions of this Module

As noted above, because of the time constraints on New Judges Orientation programs, this module provides two sets of PowerPoint presentations to be used according to the time you can secure for this topic.

Short Version: If you can only secure 15-20 minutes, use the PowerPoint presentation with 6 slides, Suggested Commentary, Resources CD and handouts.

Long Version: If you can secure substantial time (30-60-90 minutes), use the comprehensive set of PowerPoint slides in whole or in part, depending on the time you have. The comprehensive set of PowerPoint slides is based on *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*, which you will distribute as a hard copy handout and which is on the Resources CD.

After the introductory slides, there are fourteen slides that present the twenty-five points in *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*. There are three points to each slide, with abbreviated versions of the commentary from *Judges Tell* as the Suggested Commentary. Depending on the time you have, show all or some of these slides. Be sure to add your own experience to your presentation.

If you are not going to review all twenty-five points, choose those which you can illuminate with cases of your own to illustrate the challenges of adult victim sexual assault cases and the need for specialized knowledge to be able to preside fairly and effectively. Be sure to tell your audience that you are going to highlight only some of the points from *Judges Tell* because there is not time to cover all twenty-five points at your program.

Sample Agendas

15-20 Minute Program - 6 PowerPoint Slides

- Give all participants the *Challenges of Adult Victim Sexual Assault Cases* Resources CD. In addition, provide each participant with:
 - A hard copy of the Annotated Table of Contents from the Resources CD so they know what is available to them and can look at it briefly during the program
 - A hard copy of *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*
- Judge delivers brief remarks using the PowerPoint slides and suggested commentary for the short version of this module

30-60-90 Minute or More Program – 14 Slides to Use in Whole or Part

- Give all participants the *Challenges of Adult Victim Sexual Assault Cases* Resources CD. In addition provide each participant with:
 - A hard copy of the Annotated Table of Contents from the Resources CD so they know there are twenty articles available to them and can look at it briefly during the program
 - A hard copy of *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case*
- Judge presents using some or all of the PowerPoint slides and Suggested Commentary for the long version of this module

Faculty

This module should be presented by a judge experienced in presiding in adult victim sexual assault cases who can illustrate the challenges of these cases with his or her own experiences.

Adapting the Module to Your State

Determine whether you have statutes or articles specific to your state that you want to include in your PowerPoint presentation and/or the handouts to be distributed.

To create new PowerPoint slides:

- Open the PowerPoint presentation provided to you that you would like to adapt
- On the PowerPoint menu, select “Insert New Slide”
- Select the slide layout you would like to use

Participant Materials

Distribute the following to each participant:

- The *Challenges of Adult Victim Sexual Assault Cases* Resources CD
- A handout of the Annotated Table of Contents from the Resources CD
- A handout of *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case* from the Resources CD
- If you present along version of this module, provide the PowerPoint presentation as a handout

Preparing Participants Materials

The handouts for the participants are available from the CD for this module and on the National Judicial Education Program's website, www.njep.org. To access materials for this module as well as any of NJEP's other resources, click on "Sexual Assault Resources." On the Sexual Assault Resources page, click on the "Resources Available for Download" link which will direct you to the registration and login page for NJEP's materials for in-person education, where you will find this module. Registration is free and will provide you with a username and password that you will need to gain access to this section of the website.

Distribute the following to each participant:

- The *Challenges of Adult Victim Sexual Assault Cases* Resources CD
- A handout of the Annotated Table of Contents from the Resources CD
- A handout of *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case* from the Resources CD
- If you present a long version of this module, provide the PowerPoint presentation as a handout

To print handouts from the CD or the NJEP website:

- Click on the link to the handout you want to print. Clicking the link will download the handout to your computer as a PDF
- Open the downloaded PDF files
- Print and copy the handouts

To print PowerPoint slides as handouts for note-taking:

- Navigate to the Print Menu
- From the Print Menu select the "Print What" pull-down menu and choose "Handouts"
- From the "Color/Grayscale" menu select "Pure Black and White"
- From the "Slides per page" pull-down menu select "3"

Resources CD for Participants

The Resources CD for participants is a compilation of the complete text of eighteen articles useful to anyone wanting more information about intimate partner sexual abuse in the domestic violence context and adult victim sexual assault in general. It includes a link to a Danger Assessment instrument. Each citation in the Annotated Table of Contents on the Resources CD links to the full text of the article or document. Users do not need to be connected to the internet to link to these texts.

At your program, provide the Annotated Table of Contents from the Resources CD as a handout. This will immediately show participants the wealth of resources available to them and may give them an incentive to explore the Resources CD on their own.

Prepare the Resources CD as explained below and burn a copy for each participant.

Preparing the Resources CD for Participants via the NJEP website:

- Download the Resources CD from the website
- Create a new folder titled “*The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges Resources CD*”
- Move the downloaded Resources CD file into the new folder
- Insert a blank CD and when prompted burn the *The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges Resources CD* folder to the CD

Preparing the Resources CD via *The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges* Module CD:

- Insert the *The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges* Module CD. Navigate to the Resources CD page and download the Resources CD
- Remove *The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges* Module CD
- Create a new folder titled “*The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges Resources CD*”
- Move the downloaded Resources CD file into the new folder
- Insert a blank CD and when prompted burn the *The Challenges of Adult Victim Sexual Assault Cases: Materials for New Judges Resources CD* folder to the CD

The Challenges of Adult Victim Sexual Assault Cases Resources CD Label

This module includes a folder called “Graphics for Reproducing New Judges Module.” In this folder, there is a PDF called “Resources CD Label.” This PDF is ready to print. All you have to do is buy Avery CD label paper, which can be purchased at any office supplies store or online at http://www.avery.com/avery/en_us/. Put the Avery paper into any regular printer, print the PDF onto it and affix to the CD. This allows you to distribute this CD in the exact format that you received it, with the appropriate label.

Suggested Additional Uses for the Resources CD

Often new judges begin their service before any type of orientation or education program is available to them. For these judges, provide them with the Resources CD and hard copy of the Annotated Table of Content and *Judges Tell: What I Wish I Had Known Before I Presided in an Adult Victim Sexual Assault Case* at the start of their assignment.

Binder Cover and CD Label

In the “Graphics for Reproducing New Judges Module” folder there are two ready-to-print documents titled “Binder Cover” and “CD Label.” The binder cover and label are intended to be affixed to the binder and CD for this topic module.

Presenting the PowerPoint Presentation

The lecture portion of this curriculum is contained in a PowerPoint presentation, with suggested commentary for the faculty included in the notes section of the slides. Sources are included on the slides. The PowerPoint presentation is provided on the CD and the National Judicial Education Program’s website www.njep.org.

To present the PowerPoint, navigate to the View menu or tab and click “View Slideshow.” The slide will fill the screen.

- To move to the next slide click your left mouse button, press “Enter” on the keyboard or use the forward arrow key on your keyboard
- To return to a previous slide, press “Backspace” on your key board or use the back arrow on your keyboard
- For more options use the right mouse button or for Mac users press the apple/control key and click your mouse button
- To exit the Slideshow mode press Escape (Esc) on the top left corner of your keyboard

How to Print PowerPoint Slides with Suggested Commentary for the Presenter

To print the slides with suggested commentary for guidance during the presentation follow these steps:

- Navigate to the Print Menu

- From the Print Menu navigate to the “Print What” pull-down menu and select “Notes Pages”
- Select the “Color/Grayscale” pull-down menu and choose “Pure Black and White”

Evaluation

Evaluation is a critical component of any judicial education program. Because jurisdictions have their own standard evaluation instruments and procedures, we have not included a suggested evaluation form here.

Technical Support

The National Judicial Education Program (NJEP) is available to provide technical assistance to judges and others who are planning a program using these materials. Please contact us if you need technical assistance or have any questions about using this curriculum.

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